

## CITY COUNCIL

**DATE:** August 18, 2009

**FROM:** Susan Weathers, CMC  
City Clerk

**SUBJECT:** Contract with Kootenai County for Election Services

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**DECISION POINT:**

Would the City Council approve an agreement with Kootenai County to provide certain election services for the November 3, 2009 City General Election?

**HISTORY:**

For more than 25 years, the City of Coeur d'Alene has contracted with the Kootenai County Clerk to assist the City Clerk in conducting city elections.

The attached agreement outlines the services to be provided by the County.

**FINANCIAL ANALYSIS:**

The budget amount of \$17,000 for the upcoming election includes reimbursement to the County for the proposed services to be offered. These services include county staffing for absentee voting (both mailed and in person) as well as election night staffing, recruiting and training Election Day judges and clerks, Election Day supplies, computer equipment and printing of sample and official ballots.

**PERFORMANCE ANALYSIS:**

Since Kootenai County Clerk has an elections division, his staff provides invaluable experience and expertise to assist the residents in the voting process. Additionally, without the use of the County elections equipment, the City Clerk would have to hand count all ballots which would greatly increase the time for preparing the election returns. Additionally, due to the limited staff in the City Clerk's Office, by contracting with the County, we can provide mailing of absentee ballots to the community and expand the locations for in-person absentee voting.

**DECISION POINT/RECOMMENDATION:**

It is recommended that the City Council adopt a resolution authorizing the contract with Kootenai County for election services.