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November 5, 2014

Kootenai County Board of County Commissioners  
Attn: Public Records Custodian  
451 Government Way  
Coeur d'Alene, ID 83814

Subject: Idaho Public Records Law Request

Dear Public Records Custodian:

This letter is submitted as a request for public records pursuant to Idaho Code §§ 9-337 through 9-350. An Email response to this request is acceptable and preferable if that is most convenient for you.

**Background Information to Clarify Request:** On Tuesday, November 4, 2014, beginning at approximately 4 P.M., Commissioners Green, Tondee, and Nelson participated in a public meeting with the Airport Advisory Board to discuss the hiring process for the Airport Director position.

In the Tuesday, November 4, 2014, Coeur d'Alene Press, Commissioner Green had been quoted thus: "I don't think we have to come out to an open meeting after making a decision to terminate someone in an executive session."

During the Item F: Public Comment portion of the meeting, an audience member (Gary Ingram) challenged whether the executive session in which the decision was made to fire Mr. Delavan had been conducted in a properly announced open public meeting.

Mr. Ingram also questioned whether there had been proper minutes kept of both the open public meeting and the executive session in which the decision to terminate Delavan had been made. Commissioner Tondee's response to Mr. Ingram was vague but strongly suggested that the public meeting(s) and executive session(s) involving Mr. Delavan's termination had been properly noticed with agendas, properly conducted, and that proper minutes had been kept.

In today's November 5, 2014, Coeur d'Alene Press story headlined "Despite public support, airport manager is out," reporter Jeff Selle included this line near the end: "After the meeting Tondee again confirmed that the decision was made in executive session and he was going to have the county's staff attorney look into the legality of the action."

**Specific Public Records Sought:** Please provide one legible copy of each of the following public records:

- Agenda for each public meeting in which an executive session was held and included a decision to terminate Mr. Delavan's employment.
- Minutes for each public meeting in which an executive session was held and included a decision to terminate Mr. Delavan's employment.
- Minutes for each executive session which included a decision to terminate Mr. Delavan's employment.

Thank you.

Very truly yours,

William L. McCrory